Agreement/Contract CM	_1369-A15,	
Renewal ofWEBSITE	DEVELOPMENT SERVICES	

This letter confirms the renewal of the Agreement/Contract on the terms set out below.

General information

No.	Topic	Details	
1	Department	Name: Tech Services	
2	Vendor	Name: ICON Enterprises, Inc. dba CivicPlus	
3	Agreement/Contract	Agreement/Contract title: Website Development Services Agreement/Contract tracking number: CM1369-A15 Funding Account(s): 01132516-549000	
		Amount: \$5,275.15	

Agreement/Contract Renewal

On behalf of the Nassau County Board of County C that it wishes to exercise the option to automatically12 months, beginning10/01/2023 accordance with the terms of the Agreement/Contra	renew the term of th and ending	ne Agreemer	nt/Contract for
Yours sincerely			
Derrick D. Lindsay	11/15/2023		
Department:	Date		
Approved by: Sanace Milmore	11/21/2023		
Procurement	Date	17	
Cliris Lacambra	11/15/2023	,	11/15/2023
Office of Management & Budget	Date		
Denise C. May	11/21/2023	a.s	11/21/2023
County Attorney	Date	ŭ	11/21/2023
COUNTY MANAGER - FINAL	SIGNATURE APPROVA	AL	
Taco E. Pope, AICP	11/21	./2023	
Taco E. Pope, AICP, County Manager		Date	



Requisition Form

NASSAU COUNTY BOARD OF COUNTY COMMISSIONERS

VENDOR NAME/ADDRESS

CivicPlus LLC

PO Box 737311

Dallas TX 75373-7311

96135 Nassau Place Suite 1 Yulee, FL 32097 DEPARTMENT
Tech Services

	as TX 75373-7311						RE	OUEST	ГЕD BY
								(020	
NDOR NUMBER	PROJECT NAME	FUNDING SOURCE		AMOUNT AVAILABLE	E		O OR ENCUMBER		CONTRACT NO.
		01132516-549000		\$ 211,136.41		Encumber	Contract		
EM NO.	Additional SMS Subscribers (Blo	ock of 500) annual	QUANTITY 1.00	UNIT PRICE \$ 1,148.22	AMOUNT \$ 1,148.2				
	Annual for SSL Certificate		1.00	\$ 133.12	\$ 133.12	2			
	Counties Annual Fee Renewal (Hosting & Support)	1.00	\$ 3,993.81	\$ 3,993.8	 31			
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
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					\$ 0.00				
					\$ 0.00				
					\$ 0.00				
RIGINAL - FINA OPY - DEPARTM	IENT					Shipping Total		\$ 0.0 \$ 5 ,27	
Department H I attest that, to Purchasing Pol	the best of my knowledge, this requ	•	ate inform /15/202		viewed, budgeted fo	or and follow	ws the Nassau	ı Couni	ty
Office of Mon	agement and Budget (signature r the best of my knowledge, funds are	equired if greater the available for payme	an \$1,000 nt. 15/202	.00 for services o	r if greater than \$	5,000 for go	oods)		
Procurement I	Director (signature required if graphes that he signature required if my knowledge, this required in the signature required required in the signature required required required required required requi	isition is accurate and) d necessar '21/202	y and is consisten 3	t with the Nassau C	County Purc	hasing Policy		.1/15/2023
	ger (signature required if greater the best of my knowledge, the appro		ewed and	approved this Req	uisition and no oth	er condition	s would preve	ent app	roval.

REV. 10-17-2023 Previous Versions Obsolete

Clerk: _____ Date: ____

Page 1 of 2



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 05/18/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

		BROGATION IS WAIVED, subject ertificate does not confer rights to					-	equire an endorsement	. A sta	tement on
_	DUCE							on Certificate Center	:	
Wil	lis	Towers Watson Northeast, Inc.			<u> </u>					467-2378
c/o	26	Century Blvd				PHONE (A/C, No, Ext): 1-877			1-000-	407-2376
P.0	. Во	x 305191			L	ADDRESS: certific	cates@willi	s.com		
Nas	hvil	le, TN 372305191 USA				INS	SURER(S) AFFOR	DING COVERAGE		NAIC#
						MOUNTEN A.		Company of Reading		20427
INSU		us, LLC and its direct and indi	rect	subsi				urance Company of Ha	rtfor	20478
		th St, Ste. 500			2	INSURER C: Contin				35289
Man	hatt	an, KS 66502				INSURER D : Endura	nce America	n Specialty Insurance	e Com	41718
						INSURER E :				
						INSURER F:				
co	VER	AGES CER	TIFIC	CATE	NUMBER: W28997116			REVISION NUMBER:		
		S TO CERTIFY THAT THE POLICIES				/E BEEN ISSUED TO	THE INSURE	D NAMED ABOVE FOR TH	HE POLI	CY PERIOD
IN	DIC	ATED. NOTWITHSTANDING ANY RE	QUIR	REMEI	NT, TERM OR CONDITION	OF ANY CONTRACT	OR OTHER I	DOCUMENT WITH RESPEC	CT TO W	VHICH THIS
С	ERTI	FICATE MAY BE ISSUED OR MAY I	PERT	AIN,	THE INSURANCE AFFORDE	D BY THE POLICIE	S DESCRIBE	HEREIN IS SUBJECT TO	O ALL TI	HE TERMS,
		JSIONS AND CONDITIONS OF SUCH		CIES. SUBR						
INSR LTR		TYPE OF INSURANCE		WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S	
	X	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$	1,000,000
		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	100,000
A								MED EXP (Any one person)	\$	15,000
			Y	Y	7037146004	05/17/2023	05/17/2024	PERSONAL & ADV INJURY	\$	1,000,000
	GEI	N'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000
	X	POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$	2,000,000
		OTHER:							\$	
	AU	TOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
	X	ANY AUTO						BODILY INJURY (Per person)	\$	
В		OWNED SCHEDULED AUTOS	Y	Y	7037146018	05/17/2023	05/17/2024	BODILY INJURY (Per accident)	\$	
		HIRED NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$	
		NOTES ONE!							\$	
С		UMBRELLA LIAB X OCCUR						EACH OCCURRENCE	\$	5,000,000
ľ	X	EXCESS LIAB CLAIMS-MADE	Y	Y	7037145998	05/17/2023	05/17/2024	AGGREGATE	\$	5,000,000
		DED X RETENTION \$ 10,000							\$	
		RKERS COMPENSATION						X PER OTH-ER		
A		PROPRIETOR/PARTNER/EXECUTIVE						E.L. EACH ACCIDENT	\$	1,000,000
l^	OFF	ICER/MEMBER EXCLUDED?	N/A	Y	7037146021	05/17/2023	/2023 05/17/2024	E.L. DISEASE - EA EMPLOYEE	-	1,000,000
	If ye	s, describe under CRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	1,000,000
D		per/Tech E&O			PRO30018745601	04/30/2023	04/30/2024		\$5,000	,000
_	-1-		1	1			1			

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) This Voids and Replaces Previously Issued Certificate Dated 05/15/2023 WITH ID: W28971613.

Division Branch: Monsido

Umbrella/Excess Liability follows form.

CERTIFICATE HOLDER	CANCELLATION
CERTIFICATE HOLDER	
	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
Nassau County Board of County Commissioners	
96135 Nassau Place	at
Yulee, FL 32097	
	© 1988-2016 ACORD CORPORATION. All rights reserved.

Deductible:

\$100,000

AGENCY CUSTOMER ID:	
LOC #:	



ADDITIONAL REMARKS SCHEDULE

Page 2 of 2

Willis Towers Watson Northeast. Inc.		NAMED INSURED CivicPlus, LLC and its direct and indirect subsidiaries 302 S 4th St, Ste. 500	
POLICY NUMBER		Manhattan, KS 66502	
See Page 1			
CARRIER	NAIC CODE		
See Page 1	See Page 1	EFFECTIVE DATE: See Page 1	

	EFFECTIVE DATE. See Fage 1					
ADDITIONAL REMARKS						
THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM, FORM NUMBER:25 FORM TITLE: Certificate of Liability Insurance						
	ded as Additional Insured as respects to General Liability, Auto					
General Liability, Auto Liability and Umbrella/Excess Liability policies shall be Primary with any other insurance in force for or which may be purchased by Additional Insured.						
Waiver of Subrogation applies in favor of Additional Insured with respects to General Liability, Auto Liability, Umbrella/Excess Liability and Workers Compensation as permitted by law.						

ACORD 101 (2008/01)

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SR ID: 24158763

BATCH: 2980777

CERT: W28997116



Updated Remittance Address: (FOR PAYMENTS ONLY) CivicPlus LLC PO Box 737311 Dallas TX 75373-7311

Invoice PAST DUE

#276727 10/01/2023 PO#

Bill To

Corey Poore Nassau County BOCC Nassau County Contract Management, 96135 Nassau Place Ste 6 Yulee Florida 32097 **TOTAL DUE**

\$5,275.15

Due Date: 10/31/2023

Terms	Due Date	PO #		Approving Au	thority
Net 30	10/31/2023				
Qty	Item		Start Date	End Date	Amount
. ,					
1	Additional SMS Subscribers (Block of 500) Ar	inual Fee.	10/01/2023	9/30/2024	\$1,148.22
1	Annual for SSL Certificate		10/01/2023	9/30/2024	\$133.12
1	Counties Annual Fee Renewal (Hosting & Տսլ	oport)	10/01/2023	9/30/2024	\$3,993.81
			т	otal	\$5,275.15
				otai	Ψ3,273.13
				Due	\$5,275.15

To pay your invoice with a credit card **Click Here**.

Please submit payment via ACH using the details below. Please send notification of ACH transmission via email to accounting@civicplus.com.

Bank Name	Account Name	Account Number	Routing Number
JPMorgan Chase	CivicPlus LLC	910320636	021000021



CivicPlus

302 South 4th St. Suite 500 Manhattan, KS 66502

Quote #: Date: Customer: Q-43890-1 5/31/2023 10:17 AM NASSAU COUNTY, FLORIDA

QTY	Product Name	DESCRIPTION
1.00	Additional Notify Me SMS Subscribers (500) - CivicEngage Central Renewal	Additional SMS Subscribers (Block of 500) Annual Fee.
1.00	SSL Certificate Annual Fee	Annual for SSL Certificate
1.00	Annual Fee Renewal (Hosting & Support)	Counties Annual Fee Renewal (Hosting & Support)

_		
ſ	Annual Recurring Services - Initial Term	USD 5,275.15

- 1. This renewal Statement of Work ("SOW") is between Nassau County BOCC ("Customer") and CivicPlus, LLC and shall be subject to the terms and conditions of the Master Services Agreement ("MSA") and the applicable Solutions and Products terms found at: www.civicplus.help/hc/p/legal-stuff (collectively, the "Terms and Conditions"). By signing this SOW, Customer expressly agrees to the Terms and Conditions throughout the Term of this SOW. The Terms and Conditions form the entire agreement between Customer and CivicPlus (collectively, referred to as the "Agreement"). The Parties agree the Agreement shall supersede and replace all prior agreements between the Parties with respect to the services provided by CivicPlus herein (the "Services").
- 2. This SOW shall remain in effect for an initial term starting at the Customer's next renewal date of 10/1/2023 and running for twelve months ("Initial Term"). In the event that neither party gives 60 days' notice to terminate prior to the end of the Initial Term, or any subsequent Renewal Term, this SOW will automatically renew for additional 1-year renewal terms ("Renewal Term"). The Initial Term and all Renewal Terms are collectively referred to as the "Term".
- 3. Unless terminated, Customer shall be invoiced for the Annual Recurring Services on each Renewal Date of each calendar year subject to an annual increase of 5% each Renewal Term.

By signing below, the parties are agreeing to be bound by the covenants and obligations specified in this SOW.

IN WITNESS WHEREOF, the parties have caused this SOW to be executed by their duly authorized representatives as of the dates below.

Client	CivicPlus
Ву:	Ву:
	Anny Dikander
Name:	Name:
	Amy Vikander
Title:	Title:
	Senior Vice President of Customer Success
Date:	Date:

DocuSign

Certificate Of Completion

Envelope Id: 770EEE324956484A96017AA2C2E7A90A

Subject: Please DocuSign: CM1369-A15- CivicPlus- Website Development Services- \$5,275.15

Source Envelope:

Document Pages: 7 Certificate Pages: 3

AutoNav: Enabled

Envelopeld Stamping: Enabled

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Status: Completed

Envelope Originator:

Tonya Wood

twood@nassaucountyfl.com IP Address: 50.238.237.26

Record Tracking

Status: Original

11/15/2023 9:56:48 AM

Holder: Tonya Wood

twood@nassaucountyfl.com

Location: DocuSign

Signer Events

Derrick D. Lindsay

dlindsay@nassaucountyfl.com

Chief Innovation Officer Nassau County BOCC

Security Level: Email, Account Authentication

(None)

Signature

Signatures: 8

Initials: 3

Derrick D. Lindsay

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Timestamp

Sent: 11/15/2023 10:27:25 AM Viewed: 11/15/2023 11:19:02 AM Signed: 11/15/2023 11:19:16 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication

(None)

17

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 11/15/2023 11:19:17 AM Viewed: 11/15/2023 11:37:13 AM Signed: 11/15/2023 11:38:21 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication

(None)

Chris Lacambra

Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26

Sent: 11/15/2023 11:38:22 AM Viewed: 11/15/2023 12:30:06 PM Signed: 11/15/2023 12:31:05 PM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director Nassau County BOCC

Security Level: Email, Account Authentication

(None)

Lanace Helmore

Signature Adoption: Pre-selected Style Using IP Address: 71.197.35.120

Sent: 11/15/2023 12:31:06 PM Viewed: 11/21/2023 7:05:02 AM Signed: 11/21/2023 7:05:25 AM

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signer Events	Signature	Timestamp
Abigail Jorandby		Sent: 11/21/2023 7:05:27 AM
ajorandby@nassaucountyfl.com	ЛJ	Viewed: 11/21/2023 8:16:41 AM
Assistant County Attorney		Signed: 11/21/2023 8:16:49 AM
Nassau BOCC	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Denise C. May	N . · · · · · · · · · · · · · · · · · ·	Sent: 11/21/2023 8:16:50 AM
dmay@nassaucountyfl.com	Denise C. May	Viewed: 11/21/2023 8:29:17 AM
Assistant County Attorney		Signed: 11/21/2023 8:29:49 AM
Nassau County BOCC	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Taco E. Pope, AICP	D 1-0D	Sent: 11/21/2023 8:29:51 AM
tpope@nassaucountyfl.com	Taco E. Pope, AICP	Viewed: 11/21/2023 2:57:08 PM
County Manager		Signed: 11/21/2023 2:57:08 PM
Nassau County BOCC	Signature Adoption: Pre-selected Style	
Security Level: Email, Account Authentication (None)	Using IP Address: 50.238.237.26	
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Admin	COPIED	Sent: 11/21/2023 2:57:10 PM
clerkservices@nassaucountyfl.com	COPIED	Viewed: 11/21/2023 3:10:23 PM
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Procurement Staff	CODIED	Sent: 11/21/2023 2:57:11 PM
BOCCProcurement@nassaucountyfl.com	COPIED	
Security Level: Email, Account Authentication (None)		
Electronic Record and Signature Disclosure: Not Offered via DocuSign		

Carbon Copy Events

Tonya Wood

twood@nassaucountyfl.com

Administrative Coordinator

Nassau County Board of County Commission

Security Level: Email, Account Authentication

(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Status **Timestamp**

Sent: 11/21/2023 2:57:11 PM

Resent: 11/21/2023 2:57:16 PM

Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/15/2023 10:27:25 AM
Certified Delivered	Security Checked	11/21/2023 2:57:08 PM
Signing Complete	Security Checked	11/21/2023 2:57:08 PM
Completed	Security Checked	11/21/2023 2:57:11 PM
Payment Events	Status	Timestamps

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